



Elberton Utilities

P. O. Box 70 230 N. McIntosh St.
Elberton, Georgia 30635-0070
www.elbertonutilities.net 706-213-3278

Authorization Agreement for Pre-Authorized Payments (ACH Debit / Credit)

I authorize the City of Elberton to initiate entries to the account indicated below as follows:

1. They may initiate DEBIT entries, which remove money from my account, for payments I owe, according to the schedule and other conditions to with the Originating Company and I have agreed.
2. They may initiate CREDIT entries to reverse any transactions they have originated to my account in error.

Customer's Name: _____

Elberton Utilities Account Number: _____

Name of Depository Financial Institution: _____

Location of Financial Institution: _____ State: _____ Zip: _____

Bank Routing Number (9 digits): _____

Bank Account Number: _____

This authority is to remain in effect until the City of Elberton has received written notification of its termination and has had a reasonable opportunity to act upon it.

Signature

Date

Please attach a voided check. Do not use a deposit slip. Many banks print internal transaction codes instead of their routing and transit numbers on their deposit slips. Using an invalid routing and transit number will prevent your transaction from being directed to the correct bank, resulting in delays in the posting of your payment.